



15/05/2026 -

DRAFT COPY OF LETTER OF ALLOTMENT

Mr./Mrs.

Address:.....

Sub: Provisional Allotment of Flat No.....at "Golf Orchid Residency " Under Kolkata Municipal Corporation (KMC) , 68 Uday Shankar Sarani under Ward no 94, Assessee No 210940301506, Kolkata 700033 P.O. - Golfgreen, PS Golfgreen Dist. - 24 Pargs. (South), West Bengal, India.
Dear Sir,

Welcome to be a part of "GOLF ORCHID RESIDENCY "

"In response to your Application Dt..... and advance payment of Rs.....) Plus GST, for provisional allotment of the above flat subject to the mutually agreed Terms & Conditions. We are enclosing here with the **payment schedule** for the aforesaid flat for your ready reference. This provisional allotment is subject to the following:

1. You are making regular and on time payments as and when called upon by the company in the manner mentioned in the payment schedule.
2. Your making payments, on demand, to the company and/ or to any appropriate authority of all rates, GST, stamp duty, registration charges, levies (if any), legal fees, documentation charges and other related charges, deposits including maintenance deposits etc.
3. Your executing necessary documentation as per the format of the company, as and when required.

Details of the Flat are as under:

Flat No. & Floor	Block	Carpet Area (Excluding Balcony)	Parking (Yes/ No)	Total Amount (Including Taxes)

It is clarified that this offer for provisional Allotment shall not be treated as an Agreement for transfer. It is further clarified that formal agreement of transfer will be executed only on the allotment becoming final within 30 days from the date of allotment and all amount paid till then will be treated as deposit.

Please send your remittance(s) by **Pay Order/ Demand Draft/Cheque** in favour of "Orchid Developer" payable at Kolkata. Kindly quote your flat number for all future correspondence.

We assure you our best services at all times.

Thanking You.
Yours Faithfully
For Orchid Developer

For ORCHID DEVELOPER

Anil Singh
Proprietor